



BCHS Athletic Department **New Student Athlete** Participation Form Process 2023-24

Bishop Chatard uses FinalForms for our athletic online forms and data management. FinalForms allows parents to complete and sign student athletic participation forms, upload physical forms, and any relative notes from Dr. appointments impacting the participation of a sport. FinalForms will save data from season-to-season and year-to-year, so you won't need to re-enter information twice. FinalForms also pre-populates information wherever possible for each student.

You may review and change your data in FinalForms at any time to keep current. You will be required to sign your online forms once per year. FinalForms is used during the season to communicate important information so current emails are suggested. **NOTE:** When completing your initial FinalForms account, you will be prompted for an email for your child. You can use their personal email or a different email than was used for the parent. The reason for this is they will be sent a confirmation and link to verify the account and then electronically sign the online forms. Both the student and parent are required to sign the online forms.

IMPORTANT DATES

JULY 26, 2023, Athletes participating in **FALL SPORTS** must have paperwork completed
OCT 10, 2023, Athletes participating in **WINTER SPORTS** must have paperwork completed
FEB 5, 2024, Athletes participating in **SPRING SPORTS** must have paperwork completed

Participation including practices, tryouts, scrimmages, and games require the following:

- FinalForms account set-up [Set Up Account Here](#)
- IHSAA Pre-Participation Physical Signed **April 1, 2023**, or later by MD, DO, PA, or NP
- Parent completion of FinalForms Online Forms
- Student Athlete completion of FinalForms Online Forms
- Please note, at least **ONE SPORT** needs to be checked when setting up your FinalForms account.
- **No exceptions will be given for missing forms and paperwork.**
- Paperwork should either be emailed, uploaded to FinalForms or turned into the athletic office. Physical paperwork should not be given to coaches or the athletic trainers.

RESOURCES

Click on the [Parent Playbook](#) for information on setting up your FinalForms Account

[Click here for answers to commonly asked questions.](#)

All other questions can be emailed to finalformshelp@bishopchatard.org

Thank you for your assistance in streamlining our paperwork processes at Bishop Chatard High School!