



Transportation

Teams traveling to competition will be assigned the use of one or more of the school mini-buses. In the case of a large team or the case of multiple teams traveling on the same day, a bus(es) may be ordered from Safe Passage Transportation Services. Head coaches will be asked to supply departure times.

Coaches may request to use mini-buses to travel to coaches' clinics and/or meetings. Requests will be honored on a priority basis. Should coaches use their own vehicles for any job-related travel, they will be reimbursed for their experienced mileage. Requests should be turned into the Athletic Department in a timely manner.

Monthly transportation schedules will be generated and distributed to the seasonal head coaches approximately 1-2 weeks prior to the start of a new month.

Should it become necessary for student-athletes to use their own vehicles for transportation to an off-site practice or game, the head coach should pick up the appropriate permission forms from the Athletic Director's office.

Students are, **under no circumstances**, to be permitted to drive the school mini-buses.

Head coaches are responsible for seeing that the mini-buses are cleaned out thoroughly after each use.

The Athletic Department Office will keep fuel tanks filled, but drivers should inform the athletic office of fuel concerns, vehicle damage or any mechanical problems with the mini-buses.